

**TAB C1B**

**EMAC DEPLOYMENT OF EMS RESOURCES**

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## Purpose

When EMS Resources are requested for an out of state mission, as part of the Emergency Management Assistance Compact (EMAC), North Carolina's intention is to provide EMS Resources through the fulfillment of Ambulance Strike Team/Ambulance Task Force (AST/ATF). The purpose of this TAB is to provide planning and strategic guidance to EMS Agency Administrators on the expectations and differences associated with an EMAC mission.

## Pre-Activation

It is important that guidelines for the readiness of EMS personnel, logistics, and Mission Ready Packages (MRPs) for EMS resources, are developed and maintained. These processes are ongoing and take place before, during, and after the deployment of EMS resources.

**Personnel Readiness:** EMS personnel provided to deploy in support of an EMAC request must be properly trained and credentialed for the positions they will fill. Expectations for the readiness of personnel can be found under [\*\*Tab C1A: Minimum Requirements for NC SMRS EMS Participation\*\*](#). Also refer to [Ambulance Strike Team/Task Force Job Action Sheets](#).

**Logistics Readiness:** EMS resources deployed as Ambulance Strike Teams/Task Forces (AST/ATF) to support EMAC requests must have the equipment and supplies necessary to be self-sufficient for a 7-day period without resupply. Established standards for equipment and supplies, including Go Pack checklists, and a 7-day Logistics Package can be found under TAB C1C: [\*\*Recommended Standard Equipment and Supplies\*\*](#).

**Mission Ready Packages:** ReadyOp will be utilized for the development and maintenance of Mission Ready Packages (MRP) for EMS resources that may be deployed via the EMAC process. Resource configurations are based on FEMA resource typing guidelines for Ambulance Strike Team/Ambulance Task Force (AST/ATF) ([Resource Typing Definitions](#)).

- Minimum Resource Configurations per AST/ATF
  - 5 ALS and/or BLS ambulances
  - 20 Credentialed EMS personnel (minimum of 4 persons per ambulance for staffing to meet the two-personnel minimum for 24/7 operations)
  - 1 Command Vehicle with 1 Ambulance Strike Team Leader (AST Leader)
  - 1 Logistics Trailer with 1 EMS Logistics Specialist

FEMA-Typed Team Configurations:

- [\*\*Ambulance Strike Teams \(AST\) \(FEMA ID 3-508-1029\)\*\*](#)
  - 5 ground ambulances (either FEMA Type 2 – ALS, FEMA Type 4 – BLS, or SCT capable)
- [\*\*Ambulance Task Forces \(ATF\) \(FEMA ID 3-508-1030\)\*\*](#)
  - 5 ground ambulances (combination FEMA Type 2 – ALS, FEMA Type 4 – BLS, and/or SCT capable)
- [\*\*EMS Task Force \(EMSTF\) \(FEMA ID: 3-508-1236\)\*\*](#)
  - Ambulance Bus Team:
    - 1 ambulance bus (BLS)
      - 1 ground ambulance (FEMA Type 2 - ALS)

- Ambulance Bus Strike Team:
  - 3 ambulance buses (BLS)
  - 1 ground ambulance (FEMA Type 2 - ALS)
- Medical Transport Task Force:
  - 2 ambulance buses (BLS)
  - 5 ground ambulances (FEMA Type 2 - ALS)

**FEMA-Typed Team Support Considerations:** Additional, specialized, personnel and vehicles that may be considered to support team configurations include:

- [EMS Logistics Officer \(FEMA ID 3-509-1227\):](#) To manage logistical needs and the vehicle/trailer.
- [Mechanic \(FEMA ID: 7-509-1461\):](#) To service ambulances and with dedicated vehicle and equipment/supplies.
- [Fuel Tender \(FEMA ID: 4-508-1280\):](#) Capable of carrying enough fuel to support the mission.
- [EMS Mass Casualty Trailer \(FEMA ID: 12-508-12178\):](#) With generator and reserve fuel.

## Activation

The ESF8 Lead has the authority to activate this plan in consultation with North Carolina Emergency Management. Processes for receiving and responding to EMAC requests will be coordinated through North Carolina Emergency Management (NCEM). The general intent is to not send resources out of state if there is a potential threat or active response in North Carolina. NCEM will indicate when/if resources can be considered for out of state missions. This plan will be activated when appropriate and based on the availability of resources aligning to requested EMAC missions.

## EMAC Requests

The ESF8 Lead or designee, will review EMAC requests to determine availability and develop offers of assistance in coordination with NCEM and sending agencies. This process includes providing updated Mission Ready Packages (with cost estimates) to NCEM, who will communicate with the Requesting Emergency Management Agency to finalize the mission details and complete an EMAC Resource Support Agreement (RSA).

The EMAC Resource Support Agreement should outline the mission details to include the logistical support provided by the requesting entity. This will aid in preparing for the operational mission and determining what logistical support must be provided by the sending EMS Agency and NCOEMS.

## Mission Details

- [Mission Duration:](#) For out of state missions, EMS Agencies should be prepared for deployments lasting a minimum of 7-day periods.
- [Emergency Management Support:](#) One or more Liaison Officers may be deployed through NCEM or NCOEMS to help manage the integration of EMS resources into the Requesting EMAs operations. These personnel should have their own vehicles and equipment prepared to deploy for a minimum of 7-day periods.
- [Staging and Incident Base/Camp Areas:](#) EMS resources should be secured and housed within a secure parameter when not in use.
- [Lodging:](#) Lodging for personnel deployed on an EMAC mission may include the use of hotels,

base camps, EMS stations, or tent structures with cots. All attempts will be made to coordinate these details prior to departure on the mission. Personnel should remain flexible as changing situations will likely necessitate the need to adjust this plan throughout the mission.

- **Meals:** Meals for personnel deployed on an EMAC mission will range from the reimbursement of per diem meal rates, coordination of group meals, onsite feeding, or Meals Ready to Eat. Personnel should be prepared to provide for any specific nutritional needs during the deployment.
- **Purchase Card:** Strike Team Leaders and assigned liaisons should have access to their agency issued Purchase Cards with emergency purchasing powers to cover emergency maintenance, fuel refill, meals, hotels, and any other unforeseen needs for the team.
- **Medical Equipment/Supplies and Re-Supply:** EMS resources will deploy with 7-day supply medical equipment, supplies, and pharmaceuticals. An Ambulance Strike Team Trailer or equivalent should be sent with the team to provide a way to transport these supplies and equipment. A resupply process must be coordinated between the ESF8 Desk and the Requesting EMA prior to deployment. [Tab C1C: Recommended Standard Equipment and Supplies.](#)
- **Fuel Sources:** EMS resources should be prepared to utilize their agency issued P-Card for fuel purchases.

**Deployment of EMS Resources:** The deployment of EMS resources for an out-of-state mission will be the same as the process established for in-state missions with the following differences:

- **Initial Assembly & Convoy:** All assigned resources will be directed to assemble at a designated staging area for pre-deployment briefing prior to convoying to the mission assignment.
  - Pre-Deployment Briefing:
    - Review of the mission assignment
    - Role of the deploying team
    - Expected work conditions
    - Expected behavior
    - Check-in & Reporting expectations
    - ICS 205 plan
    - Logistical support plan (food, fuel, lodging, etc.)
    - Approved mission costs

**Communications & Reporting:** Timely communication between EMS Resources and their AST Leader is expected whenever there are changes to mission, loss of capabilities, or unusual events. Daily situation reports are required of the AST Leader or NCOEMS/NCCEM Liaison for each 24-hour period deployed. Deployed EMS resources will utilize the radio communications plan (ICS 205) assigned to them for use in the mission area. Radio systems assigned by the Requesting EMA or cell phones should be utilized for communications.

**Demobilization of EMS Resources:** The expectations for demobilization of EMS resources following completion of the assigned mission are the same as those established for in-state missions with the following differences. Prior to beginning the demobilization process, the Team Leader should:

- Verify that the mission has been completed with their requesting state point-of-contact.

- Coordinate check-out through their assigned staging area.
- Participate in post-mission debriefings as requested.

## Ambulance Strike Team/Task Force Job Action Sheets

### AST/ATF Leaders:

AST/ATF Leaders are responsible for managing and supervising all aspects of a mission, both operational and managerial, from the time of activation through the return to their home EMS agency. This includes all personnel and equipment resources, as well as overseeing and directly supervising the strike team. The AST-L is responsible for the development and completion of all AST/ATF objectives in conjunction with appropriate ICS staff as well as the proper reporting, record keeping, and after-action requirements.

#### **General Duties and Responsibilities of the AST-L:**

- Supervises tactical assignments assigned to the Task Force/Strike (Resource) Team.
- Serves as the point-of-contact for the Division/Group Supervisor or Operations Section Chief. Having a single point of contact for a team saves time and reduces the chance of miscommunication (maintains unity of command).
- Reviews common ICS responsibilities with personnel.
- Reviews assignments with subordinates and assigns tasks.
- Reviews safety hazards and mitigations to address them.
- Monitors work progress and making changes when necessary.
- Coordinates activities with adjacent Strike (Resource) Teams, Task Forces, and single resources.
- Travels to and from the assignment area with assigned resources.
- Retains control of assigned resources while in available or out-of-service status.
- Completes and maintains the associated ICS Forms and collects the [ICS Form 214](#) – Activity Log completed by each AST-Responder.
- Submits situation and resource status information to the Division/Group Supervisor.

Also refer to the [FEMA Resource Typing Library Tool](#) for the following position specifications:

- [AST Leader - ID: 3-509-1224](#)
- [EMS Task Force Leader – ID: 3-509-1350](#)
- [Medical Team or Task Force Leader – ID: 3-509-1009](#)

### AST/ATF Responders:

AST/ATF Responders are responsible for operational preparedness and deployment aspects of a mission, from the time of activation through the return to their home EMS agency. This includes properly maintaining and using all equipment and resources, as well as participating in assignments as part of the AST mission. The AST-R is responsible for fulfilling assigned AST/AFT objectives in conjunction with appropriate ICS staff as well as the proper reporting, record keeping, and after-action

requirements.

**General Duties and Responsibilities of the AST-R:**

- Reviews and completes tactical assignments assigned by the AST-L.
- Reports to the AST-L. Having a single point of contact for a team saves time and reduces the chance of miscommunication (maintains unity of command).
- Reviews common ICS responsibilities with AST-L.
- Reviews safety hazards and recommends mitigations to address them to the AST-L.
- Monitors work progress and reports the need to make changes when necessary to the AST-L.
- Works on activities in conjunction with adjacent Strike (Resource) Teams, Task Forces, and single resources as directed by the AST-L.
- Travels to and from the assignment area with assigned resources.
- Retains responsibility of assigned resources while in an available or out-of-service status.
- Submits resource requests as needed through the AST-L.
- Completes and submits the required ICS Forms to include [ICS Form 214](#) – Activity Log for each Operational Period as and **ICS Form 221**.
- Submits situation and resource status information to the AST-L.

Also refer to the [FEMA Resource Typing Library Tool](#) and the [NCOEMS Rule in 10A NCAC 13P](#) for more information on the following position specifications:

- [Paramedic - ID: 3-509-1015](#)
- [AEMT - ID: 3-509-1000](#)
- [EMT - ID: 3-509-1010](#)
- [EMS Logistics Officer – ID 3-509-1227](#)