

TAB G2B:

SMSS SITE REQUIREMENTS AND SUPPORT SERVICES

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Table of Contents

Purpose.....2

 Geography/Area Infrastructure:2

 Site Attributes/Configuration:2

 Requirements (must provide):.....2

 Recommendations (may provide):2

 Site Support Services and Supplies:.....3

 Medical/Patient Support:3

 Medical/Patient Supplies and Internal Logistics Support:3

 External Logistics Support:3

Purpose

The following listing is meant to assist planners and understand the ideal physical requirements and services for successful SMSS operations and, subsequently, identify needs that should be considered in the development of any Memorandum of Agreement (MOA) with prospective host facilities.

Geography/Area Infrastructure:

- Outside flood plains
- Easy access to major transportation routes

Site Attributes/Configuration:

Requirements (must provide):

- Facility is ADA compliant (as close as possible)
- Patient area adequate to accommodate at least 50 patients at 70-100 sq. ft. per patient (3500 – 5000 sq. ft.)
- Areas adequate to conduct the following medical functions:
 - Patient Intake (for initial holding, triage, and registration)
 - Patient Care (for patient care, emergency care, isolation as necessary)
 - Pharmacy (for pharmaceutical storage and distribution)
- Electric power service with back-up power source (generator or transfer switch)
 - Adequate power distribution system (multiple, working electrical outlets in all areas)
- Water service (hot and cold running)
 - Adequate water distribution system (multiple, working sinks in all areas)
- Sewer service (with hookups for shower trailers if no showers in facility)
- Restrooms (1 toilet per 8 patients)
- Command and Control area (for overhead management of SMSS)
- Logistics area adequate for unloading and the secure (lockable) storage of supplies, equipment and meds needed for immediate operations)

Recommendations (may provide):

- Facility on single floor
- Separate rooms for:
 - Emergent Care (for patients needing emergency care/resuscitation)
 - Isolation (for those with infectious disease)
 - Mortuary (for deceased patients (hospice/DNR)
- Area or nearby facilities adequate to accommodate staff billeting (away from patients if possible)
- Logistics area adequate for unloading and storage of **all equipment and supplies from trailers.**
- Shower facilities (1 shower per 15 patients)
- Laundry facility (for staff only)
- Kitchen or food prep area for meals, including cold storage for food.
- Loading dock
- Internet connectivity (network)
- Phone service and SAT link

Site Support Services and Supplies:

Medical/Patient Support:

- EMS resources (critical to getting patients to/from dialysis, hospitals, discharges etc.)
- Public transportation support (in addition to EMS resources)
- Behavioral Health support (request through Human Services DMH representative in SEOC)
- Mortuary Services w/ plan (area to isolate body for pick-up or delivery to collection point)
- Discharge Planning support

Medical/Patient Supplies and Internal Logistics Support:

- M8 Trailer configured for staff billeting (if not provided in facility, can also augment Overhead Team/Command & Control function)
- Refer to SMSS Minimum Supply & Equipment List maintained by the SMRS Logistics Action Team

External Logistics Support:

- Forklift (must be onsite before or arrive with SMSS trailers)
- Food Services
- Site Food Cache (i.e., tuna fish in can, cans of vegetables, Ensure, etc. for patients in case food service is not delivered initially or supply breaks down during operations; 48-72hr supply)
- Security Services (24/7, ALE or Dept. of Insurance agents preferred)
- Laundry Services with contract for laundering patient clothes/bedding
- Environmental (janitorial) services
- Waste management services (including containers and removal of medical and regular waste)
- Fuel Services w/ delivery plan
- Consider capability for EMR / HIE, and/or Telemedicine.
- Consider large TVs/video screens that can be used for status boards etc.